



SonShine Ministries

First Baptist Church of Mebane

301 S. Third Street, Mebane, NC 27302

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www.fbcmebane.com

Thank you for your interest in our Afterschool program. We offer afterschool care for children from Alamance Community School. The following is a brief overview of our program for the 2023-2024 school year August 8th-May 24th:

- ♥ There is a \$50 **non-refundable** registration fee per child each year. This fee needs to be paid as soon as possible to guarantee a spot in our program. Children currently enrolled have first option to available spots in our program. Once capacity is reached, your child will be placed on a waiting list.
- ♥ Our hours of operation are 2:30 pm until 5:45 pm MTThF and 1:15 pm until 5:45 pm on Wednesdays. Children must be picked up by 5:45 pm to avoid a late pick-up fee. On Teacher Workdays we are open from 7:00 am until 5:45 pm. Children must be picked up by 5:45 pm to avoid a late pick-up fee. If you are late picking up your child, your child's account will be charged a \$1/minute late fee. If you are late picking up your child more than 3 times, the late fee will be \$5/minute. **We reserve the right to dismiss a child from our program for late pick up.**
- ♥ Tuition for **full time** weekly Afterschool care w/paid registration fee is as follows: \$231.00 per month with the 1st payment due August 9th and each payment due the 1st of each month after thru May. There are 42 weeks (@ \$55 a week) of school for the 2023-24 school year based on the current approved calendar. Our tuition is subject to change if the school changes the calendar and/or adds days to the end of the school year. This includes all early release days during the year. This **does not** include extra tuition due for all day care on Teacher Workdays, school holidays, Christmas or Spring breaks or field trip fees. If tuition is not received by the 5th of the month, a \$15 late fee will be charged to your account. If tuition is not received by the 10th of the month your child will be dismissed from the program until your account is current. Payments may be dropped in the payment box by the phone outside the SonShine Ministries office or mailed to the address above. **A receipt will be given and is required for all cash payments brought in.** If you have questions regarding finances or need to make payment arrangements, please contact our Financial Director, Angie Patterson, at 919-563-3444.
- ♥ If your child is enrolled in our Afterschool program full time, **tuition credits will not be issued for absences due to vacations, sickness or inclement weather.** Full tuition must be paid regardless of your child's attendance each month including days the program is closed for holidays or inclement weather. This includes all school breaks including Christmas & Spring break weeks as well.
- ♥ Tuition for **part-time daily** Afterschool care w/paid registration fee is \$15/day MTThF, \$18/day on Wednesdays or early release days. Drop-in pick up fee w/out paid registration fee is \$18/day MTThF, \$21/day on Wednesdays or early release days. This **does not** include extra tuition due for all day care on Teacher Workdays, school holidays, Christmas or Spring breaks or field trip fees. You cannot switch back and forth between daily and weekly care. If you choose to pay by the day, tuition is due by Friday each week. If tuition is not received by the following Tuesday, a \$15 late fee will be charged to your child's account. If the account becomes a week past due, your child will be dismissed from the program until the account is current. **(This option will only be available if we have space available on the bus.)**
- ♥ An **additional** \$12/day is charged if your child attends on a Teacher Workday, school holiday, inclement weather days, Christmas and Spring breaks. Occasionally, we will schedule a field trip on these days. You will be notified in advance of the trip and the cost.

- ♥ Drop-in care is available on days school is out. Tuition for drop-in care **without** the paid registration fee is \$30/day for all day care. This does not include the cost of any field trips that may be scheduled on these days.
- ♥ If your check is returned by your bank, a \$35 returned check fee will be charged to your account. After 2 returned checks, all fees must be paid by money order, certified bank check or cash.
- ♥ We serve an afternoon snack and provide an opportunity for children in 2nd - 5th grades to do homework. Most of the homework that Kinders, as well as 1st graders, have involves activities that must be done with parents or at home; therefore, we will not be helping these children with homework. It is **your child's responsibility** to get started on homework and **your responsibility as a parent** to provide the needed supplies, i.e. pencils, paper, glue sticks, crayons, markers, etc., to get the work done. It is also **your responsibility** to check and make sure homework is completed and correct. If you notice that your child is not getting homework done while at afterschool, please let us know as soon as possible. We provide time, place and assistance.
- ♥ On Teacher Workdays, school holidays, Christmas or Spring breaks your child will need a bag lunch with drink as well as a small blanket or towel for rest time. A morning & afternoon snack will be served when our program is open for all day care.
- ♥ **Early school dismissals:** In the event that the school has an early release day we will pick-up the children at the dismissal time. If the dismissal is due to inclement weather, we will pick up the children at the time of dismissal and you have up to **two hours** from time of dismissal to pick up your child unless we let you know otherwise.
- ♥ **Inclement weather closings:** In the event school closes due to inclement weather, Afterschool will be closed the first day the schools are closed. On the second and subsequent days they are closed we will make every effort to be open even if it is on a delayed basis. We reserve the right to close early if weather conditions warrant it. Information for our program closings/delayed openings will be listed on the SonShine Ministries answering machine message. We will also send out an automated phone message to the number you have on file notifying you of closings and delays.
- ♥ **Outside Time:** Children should wear safe, comfortable, weather appropriate clothing, including coat, hat and gloves when necessary. Weather permitting we are outside. We have blue rubber mulch on our playground and the color can get on shoes and clothing. It will wash out; however, you may send in old shoes for your child to change into.
- ♥ **Pick-up:** If someone other than the regular pick-up person is coming for your child, please let us know by note or by calling 919-563-3444 or 336-524-4576. We check I.D.s.
- ♥ **Withdrawal:** If it becomes necessary for you to withdraw your child from Afterschool, a written notice should be given to the Director no later than two weeks prior to the withdrawal date. Withdrawals from Afterschool without prior notice to the Director will obligate you to pay for those two weeks even if your child does not attend.
- ♥ We are required by North Carolina Law to report any suspected abuse or neglect to the local police department as well as the North Carolina Child Protective Services.

If you need additional information, please call us. Thank you for your interest in our program.